



Description of Meeting:	Cost Allocation Committee Meeting
Meeting Date:	December 1, 2009
Meeting Minutes Prepared By:	Lynn Jesus-Olhausen
Approved to Post:	December 16, 2009

Attendee List: Brian DeKiep, Marshall Empey, Sharon Helms, Lynn Jesus-Olhausen, Sam Liu, Marcy Norby, Larry Nordell, Lou Ann Westerfield, Curt Winterfeld, Darrell Zlomke

Committee Members Not in Attendance: Rich Bayless, Bryce Freeman, Marc Hellman, Jim Logan, Matt Muldoon, Joni Zenger

1. Agenda:

- Review Notes from the November 16, 2009 Cost Allocation Meeting and Approve to Post
- Approval of the final Cost Allocation Recommendation
- NTTG States: Possible Response to FERC NORC
- Roundtable/Next Steps

2. Decisions / Discussions:

Discussion: Review Notes from the November 16, 2009 Cost Allocation Meeting and Approve to Post

- Approved to post as-is.

Discussion: Approval of the final Cost Allocation Recommendation

- Per the Cost Allocation and Steering Committee Charters, these committees are responsible for ensuring that state entities affected by the NTTG Biennium Report are sent notification that the report has followed the cost allocation principles and that the principles have been applied fairly and equitably. Per the Cost Allocation Charter, the State Co-Chair of the Steering Committee is responsible for sending this letter.
- The Steering Committee will be asked for guidance regarding which entities should be informed (e.g.: will this include counties and/or cities, federal jurisdictions, etc.)
- Instead of attaching the Cost Allocation Recommendation and the full Biennium Report, a link for both documents will be inserted into the letter.

Decision: One blanket letter will be sent electronically to all entities needing to be informed. For transparency, all recipients will be listed so that all parties are aware of who received the letter and what information was received.

Discussion: NTTG States: Possible Response to FERC NORC

- The letter from the NTTG States continues to be developed with the goal of filing by December 8th.

Discussion: Roundtable/Next Steps

- Presentation materials for the January 2010 Stakeholder meeting need to be completed by Jan 8th.



3. Assignments:

Item #	Assignment	Owner	Target Date	Status
1.	Create a recipient list for Steering Committee Review	L. Nordell	12-04-09	

Next Meeting: Next Meeting: The next Northern Tier Cost Allocation Committee meeting is TBD.

- Voice Conference Mtg. **503-813-5600** (toll free #800-503-3360)
- Meeting ID **688444** and password **123456**