



Northern Tier Transmission Group Public Meeting Safeguards

The Steering Committee of Northern Tier has adopted a series of procedures to ensure the proper safeguards are put into place to assure that meetings are sufficiently “public.” In the event that a meeting fails to qualify as a “public” meeting under these procedures, NTTG will limit, as a general rule, communication of transmission information to that which is posted on the OASIS of any participating Transmission Provider at the time of the meeting.¹ These procedures are as follows:

To qualify as a “public meeting” the following safeguards must be enforced:

1. Advance notice of the meeting must be posted on each participating Transmission Provider’s OASIS at least 5 business days prior to the meeting when telephone participation is offered or 10 business days prior to the meeting when telephone participation is not offered.
2. The general public must be invited to attend the public meeting. The meeting notice must provide the date, time and location of the meeting and must indicate whether or not telephone participation will be made available.
3. In order to provide an alternative to live attendance at the meeting, telephone participation must be provided when practical to do so².
4. NTTG will provide the name, phone number and email address of an individual to contact for receipt of copies of handouts provided by NTTG at the meeting. NTTG will provide other presenters’ handouts to the extent that Northern Tier has the materials.
5. Even if all the above standards are satisfied, the NTTG member Transmission Provider’s CCO retains the discretion to (a) prohibit the Transmission Provider’s Transmission Function employees from distributing transmission information at the meeting, (b) prohibit the Transmission Provider’s Transmission Function employees from presenting transmission information during the meeting, and (c) place any other conditions on its transmission function employees as the CCO believes are necessary.

¹ This safeguard is qualified with the phrase “as a general rule” since information could become public through other avenues. To the extent the information has become public, this limitation should not apply. The circumstances of each situation must be reviewed on a case-by-case basis.

² Compliance with these procedures would allow the disclosure of transmission information only in statements made to the group during the public meeting. These procedures do not allow participants to disclose non-public transmission information in side-bar discussions, during breaks, or before or after the meeting.