

<b>Description of Meeting:</b>	<b>NTTG Cost Allocation Committee</b>
<b>Meeting Date:</b>	<b>October 12, 2017</b>
<b>Meeting Notes Prepared By:</b>	<b>Amy Wachsnicht</b>
<b>Approved for Posting:</b>	<b>March 30, 2018</b>

**1. Agenda:**

- a. Establish Quorum Requirements & Agenda Review
- b. Rationale for designating the Committee Chairs with responsibility for assessing Project Sponsor Prequalification Data and determining sufficiency
- c. Approval Item:
  - i. **RESOLVED:** That the Member Representatives of the NTTG Cost Allocation Committee designate the current 2017 Cost Allocation Committee Chair with support from CPS, with the authority to review the qualification data submitted by any Project Sponsor, including any data marked as critical energy infrastructure information or privileged, and to determine whether the Project Sponsor has satisfied the qualification data requirements for submission of the project, as described in each of the Transmission Providers' respective Open Access Transmission Tariff (OATT).
- d. Round Table/Other Business

**2. Discussions & Decisions:**

**Discussion: Rationale for designating the Committee Chairs with responsibility for assessing Project Sponsor Prequalification Data and determining sufficiency**

- Courtney Waites walked through the background and Attachment K requirements regarding Project Sponsor Pre-Qualification data.
  - Any project sponsor wanting to submit a project for cost allocation consideration in NTTG's regional plan, must submit pre-qualification data.
  - Once the data is received, the Planning and Cost Allocation Committee will form a workgroup to review the submission and determine its sufficiency.
  - Due to confidential data that may be submitted, the entities and individuals in the workgroup must sign NTTG's Confidentiality Agreement.
  - The Project Manager will maintain a list of all signatories. This list will then be sent to the Project Sponsor, who then has five days to object.
  - If no objections are received, the Project Manager will then send the confidential data to the workgroup.
- Sharon Helms then walked through the rationale for requesting a vote to designate the Cost Allocation Chair for reviewing the data and determine its sufficiency.
  - As outlined in the NTTG Confidentiality Agreement Procedures, the confidential information must be stored in a secure location and not only do the individuals have to sign the agreement, but their organizations must sign as well.
  - In the past, the Planning and Cost Allocation Committee Chairs were designated, with help from Comprehensive Power Solutions (CPS) staff to review the data.
  - For the Cost Allocation Committee, as the Chair, Courtney Waites would be designated with the responsibility. This would alleviate the burden of having all committee members and their organizations sign the agreement.
    - Once a decision is made on the sufficiency of the data, the Chair would then inform the committee of the decision.
- It was pointed out that in an email to the committee it stated committee Chairs and Vice Chairs and was asked why the Cost Allocation Committee didn't have a current Vice Chair.
  - Per the Cost Allocation Committee Charter, elections are held in the 4<sup>th</sup> Quarter of every biennial cycle and must be from Class 1 (Funders), which means elections are



to be held next year. Based on changes in Chair and member representatives, the Vice Chair position is currently vacant.

- A question was asked to clarify what data is being submitted and what data is considered confidential.
  - The window is currently open for any Project Sponsor who wants to be considered for cost allocation in the next cycle. This data must be submitted by October 31<sup>st</sup>. Most financial data is marked as confidential.
  - One of the reasons for submitting the prequalification and financial data is that the Project Sponsor must have the financial wherewithal, technical and management expertise necessary to construct and manage the project if it is selected into NTTG's regional plan.
- At this time, NTTG has not received data submissions. The reason for this meeting is to take actions in preparation for receiving data.

**Decision: Approval Item:**

- **RESOLVED:** That the Member Representatives of the NTTG Cost Allocation Committee designate the current 2017 Cost Allocation Committee Chair with support from CPS, with the authority to review the qualification data submitted by any Project Sponsor, including any data marked as critical energy infrastructure information or privileged, and to determine whether the Project Sponsor has satisfied the qualification data requirements for submission of the project, as described in each of the Transmission Providers' respective Open Access Transmission Tariff (OATT).
- With a motion by Larry Nordell and a second by Belinda Kolb, both Class 1 & Class 2 **unanimously approved** the motion as stated above.

**Discussion: Round Table/Other Business**

- It was asked if there were any updates regarding the ongoing discussions between NTTG and ColumbiaGrid in forming a new regional planning organization.
  - Since the last update to NTTG, there have been no new developments.
  - A suggestion was made to have further discussion at the next meeting of NTTG's Management Committee.

**3. Assignments:**

Item #	Assignment	Owner	Target Date	Status
1.				
2.				
3.				
4.				

**Next Meeting:** The next Northern Tier Cost Allocation Committee Meeting is scheduled for TBD.

- Dial: **(626) 425-3121**
- Access Code: **432-608-245**



**Attendees:**

**NTTG Cost Allocation Committee Member Representatives**

<b>Membership Class 1</b>		
Travis Allen, MATL	Kim McClafferty, NorthWestern	Courtney Waites, Chair, Idaho Power
Shaun Foster, Portland General		

<b>Membership Class 2</b>		
Robin Arnold, MT PSC (Proxy)	Belinda Kolb, WY OFC CA	Larry Nordell, MT CC
Bob Davis, UT Div. PU	Marci Norby, WY PSC	Bela Vastag, UT OFC CS
Stephen Goodson, Idaho PUC		

**Other NTTG Members & Guests**

Justin Bieber, Energy Strategies	John Leland, NTTG	Amy Wachsicht, NTTG
Sharon Helms, NTTG		

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