



Description of Meeting:	Cost Allocation Committee Meeting
Meeting Date:	July 11, 2011
Meeting Minutes Prepared By:	A. Lynn Jesus-Olhausen
Approved for Posting:	August 2, 2011

Attendee List: Brian DeKiep, Marshall Empey, Sharon Helms, A. Lynn Jesus-Olhausen, Marci Norby, Lou Ann Westerfield, Curt Winterfeld

Guests:

Committee Members Not in Attendance: Rich Bayless, Bryce Freeman, Marc Hellman, Sam Liu, Jim Logan, Larry Nordell, Laura Yetter Joni Zenger, Darrell Zlomke

1. Agenda:

2. Decisions / Discussions:

- Roll call, agenda review and input
- Approve June 20, 2011 Meeting Notes
- CAC Stakeholder Presentation discussion
- Agree on schedule/approach for developing CAC report
- Roundtable / Other Business

Discussion: Roll call, agenda review and input

- A Roundtable / Other Business portion was added to the agenda.

Discussion: Approve June 20, 2011 Meeting Notes

- The meeting notes from June 20th were approved as-is.

Discussion: CAC Stakeholder Presentation discussion

- The Cost Allocation agenda for their presentation at the July 28th Public Stakeholder meeting will be:
 - Update on data submissions and any updated responses.
 - The outline for the committee biennial study cycle report.

Discussion: Agree on schedule/approach for developing CAC report

- Curt Winterfeld will develop an initial outline for the committee's report. This outline will be sent to the committee for feedback and revision via email by July 15th. All responses will be due back to Curt by July 20th.
- There is a need to align with the Planning Committee on the following topics, to ensure that the topics are defined and approached succinctly between the two committee's report:
 - Understand what projects are considered as Foundational Projects
 - What will be included as Proposed Projects in the Transmission Solution section.
 - Definition of 'adequate' transmission per the Planning Committee perspective.
- Brian DeKiep will take the lead on drafting report content regarding the Planning Committee's Economic Study results.
- Marci Norby and Lou Ann Westerfield will take the lead for familiarizing themselves with Idaho Power's IRP and PacifiCorp for the Gateway project.
- A lead will need to be appointed to be familiar with PGE's updated IRP. Lou Ann will check with Marc Hellman to see if there have been any updates submitted.

Discussion: Roundtable/Other Business

- TransWest

- Bill Pascoe had a phone conversation with Curt as a follow up on his email to Curt's data request response. Bill states TransWest is not at a point where it would be useful or economical to prepare the data requested, but wanted to ensure that this did not put the company or the project in an unfavorable stance with Northern Tier's Cost Allocation Committee.
- Bill also provided feedback that he felt there was not enough background information provided for how the conclusions were reached in the previous biennial study cycle's report (i.e.: what was the justification for MSTI's conclusion of sponsors bearing costs vs. Gateway's conclusion of native load service and rolled in rates).
- Columbia Grid
 - Brian asked if Tonbridge would be contacting NTTG regarding their Green Line project. The response is that they have contacted NTTG, but will be keeping everything in Columbia Grid's planning process. Rich Bayless would be the best point of contact regarding this topic.
- Foundational List
 - Discussion continues at the SCG regarding defining the criteria for use in categorization of projects in the upcoming Foundational List criteria update. Rich Bayless is the point of contact regarding any questions regarding this topic.

3. Assignments:

Item #	Assignment	Owner	Target Date	Status
1.	Draft report outline for Cost Allocation's biennial report and send to committee.	C. Winterfeld	07.15.11	
2.	Respond to Project Sponsors with add'l information requirements	C. Winterfeld	06.17.11 Mid-July	In Progress
3.	Submit feedback/revisions to Curt Winterfeld regarding the Cost Allocation report outline	All	07.20.11	
4.	Submit July 28 th presentation material to Sharon Helms	C. Winterfeld	07.21.11	
5.	Review and be prepared to give feedback of default methodology matrix	All	06.27.11	Deferred pending potential near-term FERC order release
6.	Complete review of data submittals received, and send Curt Winterfeld any follow up questions deemed appropriate or necessary.	All	06.15.11 07.11.11	Completed

Next Meeting: The next Northern Tier Cost Allocation Committee meeting is scheduled for Monday, July 25th, 2011 at 1pm Pacific.

- Voice Conference Mtg. **503-813-5600** (toll free #800-503-3360)
- Meeting ID **TBD** and password **TBD**