



Description of Meeting:	Cost Allocation Committee Meeting
Meeting Date:	March 8, 2010
Meeting Minutes Prepared By:	Lyndee Restad
Approved to post:	March 22, 2010

Attendee List: Rich Bayless, Brian DeKiep, Marshall Empey, Bryce Freeman, Matt Muldoon, Marcy Norby, Larry Nordell, Lyndee Restad, Lou Ann Westerfield, Curt Winterfeld

Committee Members Not in Attendance: Marc Hellman, Sharon Helms, Sam Liu, Jim Logan, Joni Zenger, Darrell Zlomke

1. Agenda:

- Review draft notes from the February 19, 2010 Cost Allocation Committee meeting; modify as required and approve to post
- Defining projects subject to allocation of costs and benefits. Present proposal and discuss (no decision this meeting). *Curt Winterfeld*
- Update on methodology development via case study. *Lou Ann Westerfield*
- (Time permitting) Discussion of recent developments/cases pertaining to cost allocation. *Group*

2. Decisions / Discussions:

Discussion: Review draft notes from the February 19, 2010 Cost Allocation Committee meeting

- The meeting notes were approved to post as is on the NTTG website

Discussion: Defining projects subject to allocation of costs and benefits. Present proposal and discuss.

- Curt Winterfeld developed a document that outlined relevant cost/benefit excerpts from the Attachment K and Order 890. The last page of the document discussed a proposal for the Committee to consider adopting.
 - The document was distributed to the Committee prior to the meeting for review
 - The goal of this document/discussion was to initiate communication of potential methodologies for discussion at a future meeting
- Discussions and modifications:
 - Include additional detail into the bullets that specify the types of “projects” that are considered. The current explanation is vague.
 - Gather information from the existing charter and work to refine the descriptions/categories in the Proposal

Decision: The document generated a heavy group discussion. The Committee agreed that the draft proposal submitted by Curt W. is a great building block. Committee Members will continue to research cost/benefit methods and email Curt with any comments/suggestions.

Discussion: Update on methodology development via case study.

- Lou Ann Westerfield discussed the details of the case study information that she has received
- Larry Nordell and Marcy Norby will be assisting Lou Ann W. with sorting the information for the case study
 - The idea is to utilize the data they have and development alternative scenarios that could potentially take place
 - The Committee discussed other areas that could be researched as far as cost/benefit analysis that have already been done in the past
 - SPP has done cost/benefit planning in the past. Their process will be evaluated.
 - It was noted that the Committee has plenty of data to perform testing
- The following questions were asked and will be discussed in further detail during the next meeting:
 - How can the Committee identify non-transmission costs as well as benefits that should effect the allocation of the transmission costs?
 - Which methodology best meets our needs?

Decision: Lou Ann W. will report back to the Committee with a time frame for development on a case study that will illustrate the methodology that will be applied. The goal is to have this information available for the meeting on March 22nd.

Discussion: Next Steps

- The CAC meeting schedule for March 15th will be cancelled
- The next meeting will be on March 22, 2010; the duration of the meeting will be 1 ½ hours

3. Assignments:

Item #	Assignment	Owner	Target Date	Status
1.	Send out cancellation for the meeting on March 15th	L. Restad		

Next Meeting: The next Northern Tier Cost Allocation Committee meeting is scheduled for March 22nd at 1pm Pacific.

- Voice Conference Mtg. **503-813-5600** (toll free #800-503-3360)
- Meeting ID **688444** and password **123456**