



<b>Description of Meeting:</b>	<b>NTTG Planning Committee Meeting</b>
<b>Meeting Date:</b>	<b>February 10, 2010</b>
<b>Meeting Minutes Prepared By:</b>	<b>Lyndee Restad</b>
<b>Approved to post:</b>	<b>February 17, 2010</b>

**Attendee List:** Jamie Austin, Rich Bayless, Brian DeKiep, Marshall Empey, Darrell Gerrard, Sharon Helms, Nancy Kelly, Ryan Munson, Ron Schellberg, Kip Sikes, Jim Tucker, Steven Wallace, Darrel Zlomke, Lyndee Restad, Don Johnson

**1. Agenda:**

- Acceptance of the previous call's minutes – Kip Sikes
- Planning Committee membership and housekeeping issues – Sharon Helms
- NTTG study request issued – Steven Wallace
- WECC TEPPC activities – Rich Bayless
  - Issues raised on Feb 9 TEPPC call (see attached notes, esp., 4.g, 4.h)
  - Economic studies requests received by TEPPC
- Proposed NTTG study process for 2010-2011 biennium – Steven Wallace
- Other issues/next meeting

**2. Discussions & Decisions:**

**Discussion: Acceptance of the previous call's minutes**

- The January 19, 2010 notes were approved to post as is on the NTTG website

**Discussion: Planning Committee Membership and housekeeping issues**

- A document entitled "How to join the Planning Committee" was distributed to the Committee members prior to the meeting for review
  - The document outlines the revised process for joining the NTTG Planning Committee
    - Membership is broken into three classes
    - Parties who sign the agreement are self certifying that they meet the criteria within the form
  - Members confirmed that transmission provider and contact information was correct as listed on the form.
    - Upon receipt of an executed NTTG Planning Agreement, that TP is responsible for notifying FERC of its execution via the Electronic Quarterly Reports (EQRs).
  - The Planning Committee approved the document to post as is on the NTTG website
- The Planning Committee Charter will be modified to reflect the language in the "How to join the Planning Committee" document
  - Members who are class 3 do not need to sign the Planning Agreement
  - Sharon Helms and Kip Sikes will modify the language in the Charter and submit it to the NTTG Steering Committee, subsequent to Planning Committee approval, on February 17, 2010.

**Discussion: NTTG study request issued**

- The Q1 Data Request has been broadcasted to Stakeholders and to parties who may be interested in providing data for analysis
- The Request asks that the Power Flow Analysis data, including load, resource and transmission data, be submitted by the end of March, 2010.
- Q2 will focus on developing a Work Plan

**Discussion: WECC TEPPC activities**

- The Sub-regional Coordinating Group met in January and discussed developing the Sub-Regional Coordination 10 year Base Reliability Plan for the West that is required by the DOE
  - Proposal of the plan was accepted and the planning process will commence
  - The deadline for plan development is April
  
- Six NTTG projects were flagged by TEPPC with the concern that the submitted projects are not within the 10 year time frame
  - NTTG members are encouraged to provide Sub-regional Coordinating Group representatives the details of the flagged projects for the 10 year plan
- PCC TEPPC Joint Committee is currently working on a three phase rating process. The following items will be acted on:
  - How to remedy the regional planning piece of the processes and procedures?
  - Should the data be consolidated with the TEPPC Regional Transmission Expansion Planning process?
  - Avoiding project bottlenecks and redundancies
  - Procedure to determine if the projects are in an active or dormant state
- The Committee members are encouraged to present ideas and suggestions on the new processes to Rich Bayless prior to the February 23<sup>rd</sup> TEPPC meeting

**Discussion: Proposed NTTG Study process for 2010-2011 Biennium**

- Discussion continued on coordinating the Power Flow studies and the Productions Cost Models
  - Coordination of the two files could potentially simplify future work
  - The Committee would like to develop a single transmission network that will allow for the study of loads and resources for many hours of the year
- A four page document outlining the work efforts between the NTTG Technical Workgroup and NTTG Economic Study Group was distributed to the Committee for review. It was requested that the members focus on the following questions and bring suggestions to the next meeting:
  - Can this coordination be made to work?
  - Define and demonstrate the process of moving data between the GridView model and power flow platforms
  - What does a consultant need to know about this process?
    - The Committee will use its resources to develop the framework of the model and resolve the power flow case
- Focus will be placed on the 230 kV and above transmission grid. Lower voltage elements will not be considered unless they are part of a project or necessary to properly study the higher voltage network.

**Discussion: Other issues, next meeting**

- The February 24, 2010 Planning Committee meeting has been cancelled
- The following topics will be added to the February 17<sup>th</sup> Planning Committee meeting Agenda:
  - Further discussion on the Study Process
  - Update on platform testing
  - Approving the revised Planning Committee Charter



**3. Assignments:**

<b>Item #</b>	<b>Assignment</b>	<b>Owner</b>	<b>Target Date</b>	<b>Status</b>
1.	Post membership document on website	L. Restad	02/11/10	Complete
2.	Revise language in Planning Committee Charter	S. Helms K. Sikes	02/11/10	Complete
3.	Test import of WECC Base Case into GridView and comparison to 2019 TEPPC PC1 case	J. Austin		

**Next Meeting:** The next Northern Tier Planning Committee meeting is scheduled for Wednesday, February 17<sup>th</sup> at 1pm Pacific.

- Voice Conference Mtg. **503-813-5600** (toll free #800-503-3360)
- Meeting ID **688484** and password **123456**